# Managing risks in manufacturing workplaces: Assessing risks — Hand tools

For information and resources on this topic, see the [Hand tools](https://www.worksafebc.com/en/health-safety/tools-machinery-equipment/hand-tools) page on worksafebc.com. For assistance using this questionnaire, see [How to use the self-evaluation tool](https://www.worksafebc.com/en/resources/health-safety/information-sheets/managing-risks-manufacturing-how-to-use-self-evaluation).

Hand tools

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| 1. Have you conducted a risk assessment for the hand tools your workers use?   Yes  No  Describe how you carried out this assessment: |
| 1. Are sharp-edged tools (knives, shears, hand saws, etc.) used?   Yes  No  N/A  Description (where applicable): |
| 1. Do workers use hand tools that could crush fingers and hands?   Yes  No  N/A  Description (where applicable): |
| 1. Describe how workers are protected from injury from hand tools. |
| 1. Have sharp-edged tools been equipped with safeguards to minimize exposure to the cutting edge?   Yes  No  N/A  Description (where applicable): |
| 1. Have you considered alternative methods, devices, or processes to protect workers from cutting or crushing injuries?   Yes  No  N/A  Description (where applicable): |
| 1. How are hand tools maintained to ensure proper functioning? |

**Action plan for hand tools**

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| For question      , plans and actions needed to improve existing approach: | | |
| Who will carry out the action: | Due date (yyyy-mm-dd): | Date completed (yyyy-mm-dd): |
| Effectiveness of the improvement actions taken: | | |
| For question      , plans and actions needed to improve existing approach: | | |
| Who will carry out the action: | Due date (yyyy-mm-dd): | Date completed (yyyy-mm-dd): |
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