

# Information Bulletin

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April 21, 2021

**Attention: Self-Managed Personal Care (SMPC)  
Contractors**

**Subject: Additional Schedule B Changes**

## Further Updates to the Schedule B – Care Plan Costs

We would like to provide an additional important update to the revised Schedule B that you will be soon be receiving.

## Additional Changes

- You will note that the Employer EI Premiums has increased (from previously noted 1.58%) to 2.21% on your new Schedule B. This is a result of Employers paying 1.4 times the employee premium rate as determined by the Government of Canada.

Reference link: [2020 Employment Insurance premium rate - Canada.ca](https://www.canada.ca/en/revenue/details/2020/04/2020-employment-insurance-premium-rate.html)

*Of note: in 2021 there is no change in the rate from 2020.*

- Caregivers are eligible for statutory holiday pay as defined by BC Employment Standards. We have adjusted the stat pay calculation on the Schedule B from 50% to 150% to allow for invoices incorporating both stat average pay as well as the time and a half for hours worked on a statutory holiday.

Reference link: [Entitlement to Statutory Holiday - Act Part 5, Section 44 - Province of British Columbia \(gov.bc.ca\)](https://www2.gov.bc.ca/gov2/legislation/acts/entitlement_to_statutory_holiday_act.htm)

## Reminders

- Please ensure that along with the monthly Invoice, a monthly Reconciliation Report is also submitted which shall include: monthly bank statements and payroll summary reports detailing actual amounts paid (including taxes).

- Should there be a discrepancy between what is invoiced versus what is indicated in the monthly Reconciliation Report, you and/or your bookkeeper will be contacted in order to clarify the difference and may be asked to submit a new invoice. Your timeliness to this request is appreciated in order to ensure payment is made on time.
- Please remember to send the updated Schedule B – Care Plan Costs to your bookkeeper once received. WorkSafeBC is unable to direct this information to anyone other than the contractor for privacy reasons.

## Communications

We will continue to send any future updates in the form of bulletins such as this, in an effort to keep everyone updated on contractual expectations, processes and changes.

- Questions regarding contract processes, forms or reports should be sent to the Program Manager.
- Questions regarding your ongoing healthcare entitlement, current care plan, related health care questions and service quality issues should be sent to your Case Manager.
- Questions or information submission regarding your Schedule B – Care Plan costs should be emailed to the Purchasing Department at [Purchase@worksafebc.com](mailto:Purchase@worksafebc.com).

## Contact us

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