

# Information Bulletin

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November 16, 2021

**Attention: Occupational Therapy (OT) Services Contractors**

**Subject: Reviewing equipment quotes before submission; MSA Contractors**

## **Reviewing equipment quotes**

On June 3, 2021, Health Care Programs issued the Equipment 101 bulletin re: procedures and FAQs. As a reminder, please review equipment quote(s) prior to submission on (or attached to) the 83D35 form. This aims to ensure that the quote(s) accurately reflect what has been clinically recommended by the OT.

## **MSA Contractors**

The Ministry of B.C. has a Master Standing Agreement ("MSA") with a network of providers throughout the province. As WorkSafeBC is a participant to the MSA, MSA Contractors shall be used wherever possible in the procurement of Mobility Devices and Durable Medical Equipment ("MSA Items") for injured workers.

A list of MSA Contractors can be found on the 'Service Providers' tab on the Occupational Services page on our website, at the following link:

<https://www.worksafebc.com/en/health-care-providers/rehabilitation/occupational-therapy/service-providers>

## **MSA versus non-MSA items and additional charges**

The following MSA Items fall under the MSA whereby one of the MSA Contractors shall be used for procurement:

GPC #	GPC Name	Description
1	<b>Mobility Devices</b>	➤ Powered wheelchairs (batteries and backrests included), wheelchair tilt/recline systems, manual wheelchairs (standard and custom), commercial wheelchair seating systems and special needs paediatric stroller.
2		➤ Power scooters (batteries included).
3	<b>Durable Medical Equipment</b>	➤ Hospital beds and pressure relief mattresses.
4		➤ Bathroom aids such as commodes, safety aids, transfer bench and similar products (e.g. bath/shower seat/transfer bench, tub slide, hand held shower, bath lift, bed pan/urinal, raised toilet seat, toilet safety frame & portable commode chair); Lifting devices, slings and similar products, including basic mobility transfer aids (e.g. transfer board, transfer belt, slider sheet).
5		➤ Alternate positioning/transfer devices, hip protectors, ambulatory/mobility aids including canes, walkers, crutches, therapy equipment (balls, rolls, mats), specialized paediatric car seat and aids for daily living for independence which may include: grab bars, hand rails, super poles and threshold ramps.

For your awareness, additional costs for delivery/shipping, travel, labour, set up and/or installation and sanitization are not billable to WorkSafeBC for the sales, rentals, service, repair and maintenance of MSA Items (within the coverage period and/or warranty period where applicable) with the exception of the following:

- grab bars: labour for installation may be billed up to 2 hours technician time in addition to MSA Item price;
- custom products, for which labour charges may apply; and
- expedited Delivery or service

For non-MSA Items (i.e. any medical supplies not falling under the categories listed above), there is no contract or specific process in place, so any medical vendor subject to WorkSafeBC's approval can be used and additional fees may apply (labour, delivery, etc.).

For your reference, the Durable Medical Supplies Fee Schedule is available on our website at the following link: <https://www.worksafebc.com/en/health-care-providers/rehabilitation/medical-supply>

## Rental Quotes

For rentals of MSA Items, if the cost of a rental approaches what that MSA Item would cost to purchase, the MSA Contractor must provide a Quote to "buy out" that item. As such, in order to assist both WorkSafeBC and the MSA Contractor in monitoring on-going rental costs, and in keeping with WorkSafeBC's mission to preserve the financial integrity and sustainability of the

Workers' Compensation system, WorkSafeBC has requested that MSA Contractors **supply the purchase price of rented MSA Item at the time of the quote for rented MSA Items.**

Quotes shall ensure that the purchase price is clearly indicated separate to the quoted price for the rental (e.g. additional comments) and the purchase price should not be calculated within the additional columns of the quote.

For example:

**Service/quotation information**

Fee code*	Description* (include item/part number)	Number of items* (numbers of units)	Cost per unit*	Line item amount* (not including taxes)	Discount %	Line item discounted amount (not including taxes)	GST (if charged)	PST (if charged)	Line item total* (including taxes)
1100426	Monthly Rental: Walker - 2 wheel; 32-39"	1.00	45.00	45.00	5.00	42.75			42.75
	(Purchase Price - Walker: \$189.00)								

Thank you for your continued efforts in supporting our injured workers. Please feel free to contact Health Care Programs if you have any questions/concerns.

**For Payment Status, Inquiries, Issues:**

WorkSafeBC Payment Services  
604.276.3085 extension 2  
1.888.422.2228 (toll free)

**For Portal help and troubleshooting:**

Telus Health Solutions  
1.855.284.5900  
[Provider.Mgmt5@telus.com](mailto:Provider.Mgmt5@telus.com)

For more information about other health care programs at WorkSafeBC, visit us online at <https://www.worksafebc.com/en/health-care-providers/rehabilitation/occupational-therapy>