How to set up
Personal Optional Protection (POP) pre-authorized payment

Log in or create an account

1. **Create** or log in to your WorkSafeBC **online services account**.

2. Once you've logged in, view the Insurance tab. In the "Account balance" tile, click **Make a payment**.

3. On the "Make a payment" page, click the **Learn more** link.
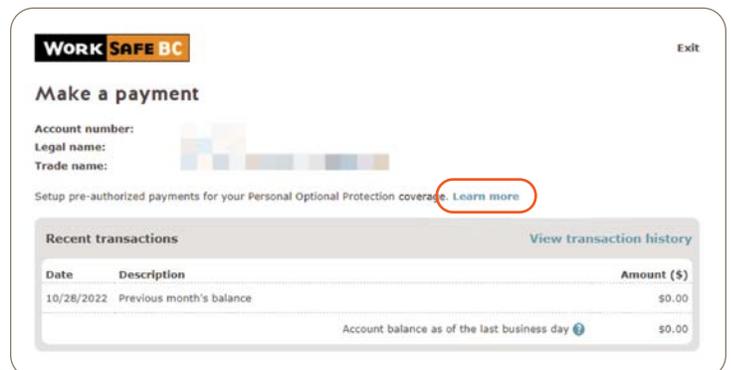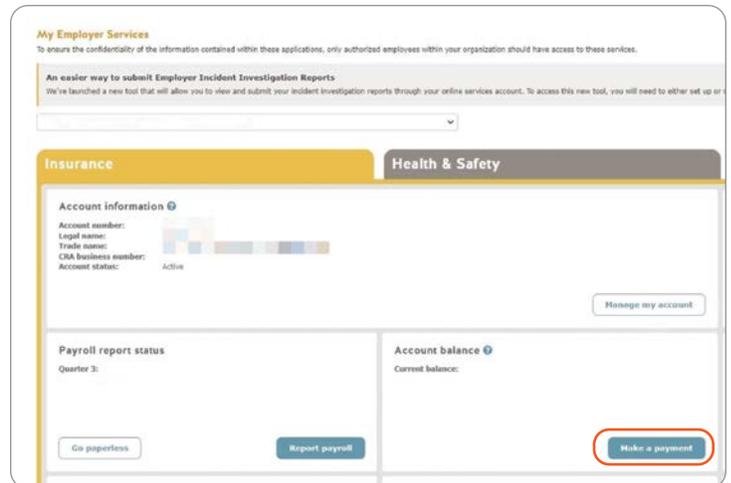
WORK SAFE BC

Set up pre-authorized payments

4. Enter your email address, then select the **I agree** box to give consent to receive email communications regarding your account. Click **Continue**.

5. Enter the information for the payment method and click **Save**.

6. Select the **I accept the terms and conditions** box, then click **Continue**.

7. Review your payment details, and if the information is correct, click **Submit**.

8. After you submit the payment details, a confirmation page will be generated. Print or save a copy of the confirmation page for your records.