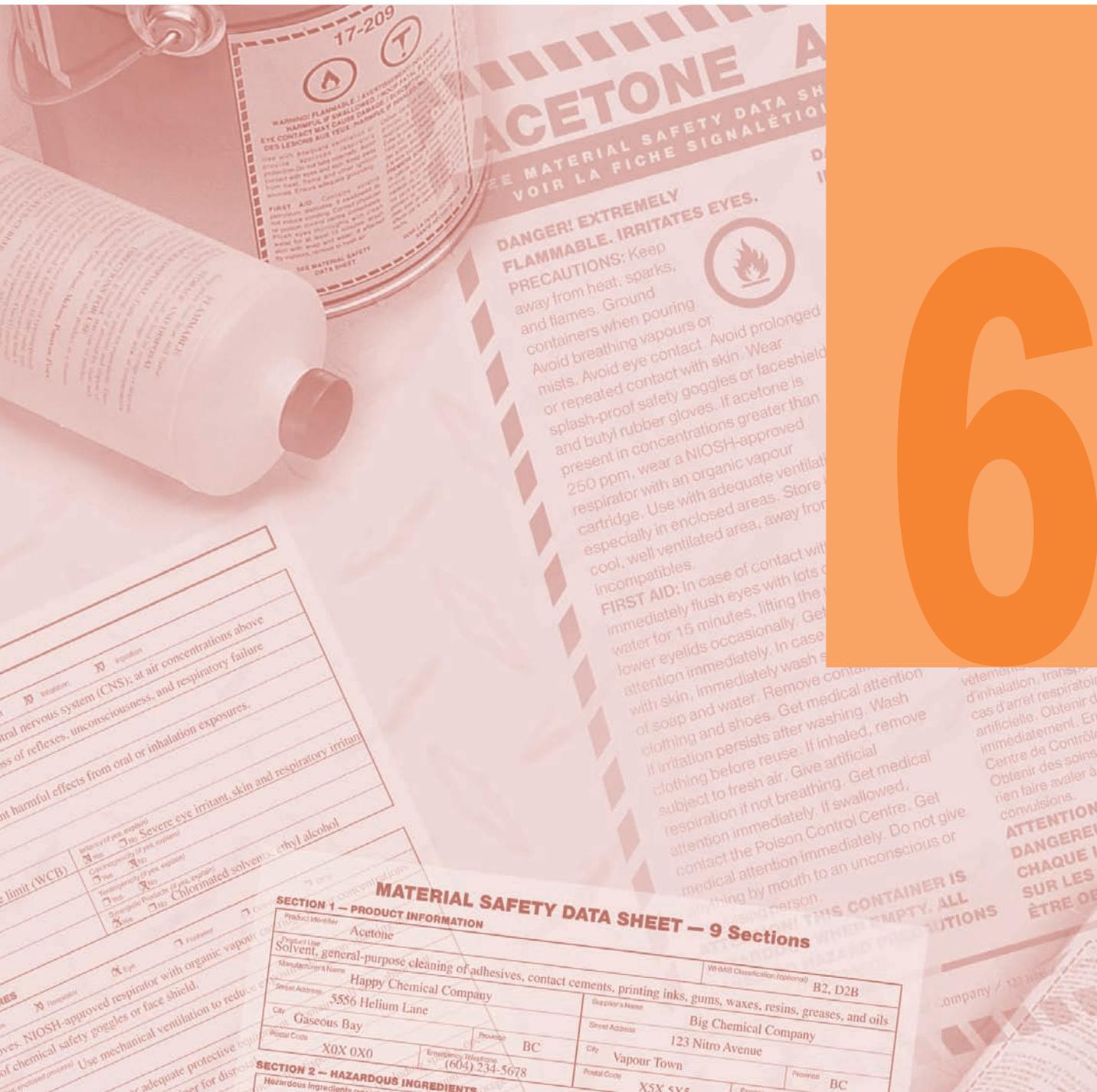


SUMMARY



Summary

FOUR STEPS TO COMPLIANCE

Step 1 — Classify the Product

Using the manufacturer's data sheet:

1. Review using WHMIS Classification Checklist.
2. Decide if the product meets requirements for one or more hazard classes. *If it is a controlled product, prepare an MSDS and supplier label.*

Step 2 — Review Hazardous Ingredients

Using the manufacturer's data sheet:

1. Check hazardous ingredients information:
 - Specific chemical name
 - CAS number
 - Percentages
2. Revise data sheet information as required.
3. *If required, file a CBI claim with HMIRC.*

Step 3 — Prepare the MSDS

Using the manufacturer's data sheet:

1. Review MSDS using MSDS Checklist (9- or 16-Section).
2. Research problem areas.
3. Revise MSDS or prepare new MSDS as required to meet Canadian requirements.

Step 4 — Prepare the Supplier Label

Using the revised MSDS (compliant):

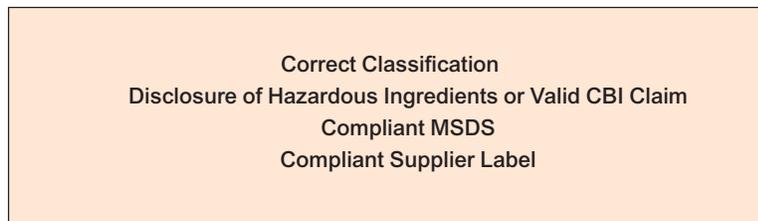
1. Verify classification. (Based on the revised MSDS, have the results of the WHMIS Classification Checklist changed?)
2. Reclassify product as required. (Research if necessary.)
3. Review manufacturer's label (if available) using Supplier Label Checklist.
4. Revise label or prepare new supplier label as required to meet Canadian requirements.

WHMIS INFORMATION FLOW

Supplier

Suppliers should be able to answer these four key questions:

1. Have you determined if the product is controlled under WHMIS?
2. Have you checked if the hazardous ingredients information has been properly disclosed or withheld under a valid Confidential Business Information claim?
3. Have you reviewed and revised the MSDS for required information?
4. Have you reviewed and revised the supplier label for required information?



Employer

WHMIS Education and Training Program

Workers who are successfully educated and trained should be able to answer these four questions:

1. What are the hazards of the product?
2. How do you protect yourself?
3. What should you do in case of an emergency or spill?
4. Where do you get more information on this product?



Informed Worker

SUMMARY

Workers must be informed about the hazardous products they use, and knowledgeable about the equipment and procedures they need to protect themselves. The key to prevention is information provided by the supplier, who bears the responsibility for ensuring that hazard informa-

tion is complete and accurate. The *Suppliers' Guide to WHMIS* contains step-by-step processes, and checklists, guidelines, and resources, that will assist suppliers to ensure products they supply are compliant in Canada.