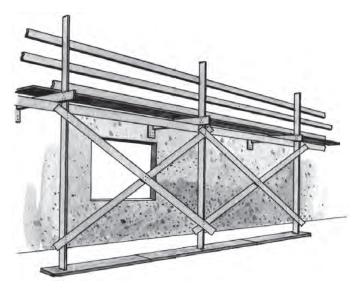


TOOLBOX MEETING GUIDE



Scaffold requirements

- Scaffold erection and dismantling must be done by, or supervised by, qualified workers.
- The vertical supports of scaffolds must be
 - Placed on a firm base or sill
 - Capable of withstanding superimposed weight from the scaffold and anything placed on the scaffold
- Do not use pallets, boxes, concrete blocks, bricks, or other unstable materials to support scaffolds.
- All scaffolds must be erected plumb and level, and be designed for the intended use.
- Scaffolds must be secured to the building structure approximately 4.6 m (15 ft.) vertically but not to exceed 6.1 m (20 ft.) vertically and 6.4 m (21 ft.) horizontally. NOTE: Narrow scaffolds must be secured to the structure when the platform height exceeds three times the smallest base dimension.
- Bracing requirements for prefabricated scaffolds must be installed according to the manufacturer's instructions. Bracing for job-built scaffolding must meet standards acceptable to WorkSafeBC.
- All scaffolds must be inspected before use by those who will use them, regardless of who erected them. No damaged or weakened scaffold may be used until it has been effectively repaired.



This is an example of a typical single-pole wood scaffold for light duty.



This is an example of a metal guardrail system.

Project:		Address:		
Employer:		Supervisor:		
Date:	Time:	Shift:		
Number in crew:		Number attending:		
Other safety issues	or suggesti	ons made by crew me	mbers:	
Record of those atte	ending:			
Name: (please print)		Signature:	Company:	
1.				
2.				
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11.				
12.				
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15.				
Manager's remarks:				
Manager:		Supervisor:		
(si	gnature)		(signature)	



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