SCHEDULE B

FEE SCHEDULE – INTERPRETATION & TRANSLATION SERVICES

Code	Service Description	Rules Applicable to Eligibility to Invoice Fee Code and Fee Code Included Items	September. 1, 2023 to August 31, 2024	September 1, 2024 to August 31, 2025
1139200	**Interpretation – In Person Services**	• Contractor entitled to invoice for Appointment time from the scheduled start time to the actual end time or the scheduled end time, whichever is greater, except however that if an Appointment starts prior to the scheduled start time or if the Interpreter is late to the Appointment, the Contractor shall invoice from the actual start time. • Billable on an hourly basis or portion thereof to the nearest ¼ hour increment. • Contractor shall not invoice for, and WorkSafeBC shall not be liable for, any breaks (including lunch or coffee breaks) during the Appointment, whether at the request of the Interpreter, the Requestor or the Injured Worker. • Contractor shall be entitled to invoice a minimum charge of 1.5 hours.	**$52.00/hr**	**$54.00/hr**
1139201	**Interpretation - Pre-scheduled Telephone Services**	• Contractor entitled to invoice for Appointment time from the scheduled start time to the actual end time or the scheduled end time, whichever is greater. • Billable on an hourly basis or portion thereof to the nearest ¼ hour increment. • Contractor shall not invoice for, and WorkSafeBC shall not be liable for, any breaks (including lunch or coffee breaks) during the Appointment, whether at the request of the Interpreter, the Requestor or the Injured Worker. • Contractor shall be entitled to invoice a minimum charge of ¼ hour.	**$57.00/hr**	**$59.00/hr**
1250048	**Interpretation – Pre-scheduled Videoconference Services**	• Contractor entitled to invoice per hour of Interpretation - Pre-scheduled Videoconference Services for Appointment time from the scheduled start time to the actual end time or the scheduled end time, whichever is greater, except however that if an Appointment starts prior to the scheduled start time or if the Interpreter is late to the Appointment, the Contractor shall invoice from the actual start time.	**$75.00/hr**	**$78.00/hr**

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		• Contractor entitled to invoice a minimum of one hour, and up to the nearest ¼ hour increments thereafter.		
1139202	**Emergency Interpretation Surcharge**	• Eligible to be invoiced for In-Person Interpretation Services where the Appointment is within 24 hours of the Requestor making the Request for Services. • Billable **once** per Appointment in addition to fee code **1139200** – Interpretation – In-Person Services.	**$26.00 flat fee**	**$27.00 flat fee**
1276160	**Rare Language Surcharge**	• Eligible to be invoiced where Rare Language interpretation is required. • Billable **once** per date of service per injured worker in addition to fee codes: **1139200** – Interpretation – In-Person Services; **1139201** – Interpretation – Pre-scheduled Telephone Services; or **1250048** Interpretation – Pre-scheduled Videoconference Services	**$26.00 flat fee**	**$27.00 flat fee**
1138945	**Referral Fee – In Person Interpretation**	• Billable for Interpretation – In Person Services only in the following circumstances: - An Injured Worker is scheduled and does not attend the Appointment; - An Injured Worker arrives too late to complete the exam within the Appointment time; - The Appointment is cancelled (by either the Requestor or the Injured Worker) **within** 24 hours of the Appointment; or - The Injured Worker speaks a language that is different from the requested Services Language of the scheduled Interpreter. • Not billable if appointment is cancelled 24 hours or more prior to Appointment OR if an alternative Appointment time can be arranged prior to the original scheduled Appointment. • Not billable if one of the above conditions was found to be due to Contractor error following investigation by WorkSafeBC and the Contractor.	For Appointments under or equal to 2 hrs: cost of scheduled time $52.00/hr For Appointments over 2 hrs: 2 hrs + 50% of remaining scheduled time $52.00/hr	For Appointments under or equal to 2 hrs: cost of scheduled time **$54.00/hr** For Appointments over 2 hrs: 2 hrs + 50% of remaining scheduled time **$54.00/hr**

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FEE SCHEDULE – INTERPRETATION & TRANSLATION SERVICES

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		• Cannot be billed concurrently with fee code **1139200** – Interpretation – In Person Services		
1276161	**Referral Fee – Pre-scheduled Telephone Interpretation**	• Billable for Pre-Scheduled Telephone Interpretation Services only in the following circumstances: - An Injured Worker is scheduled and does not attend the phone Appointment; - The phone Appointment is cancelled (by either the Requestor or the Injured Worker) **within** twenty-four (24) hours of the Appointment; - The Injured Worker speaks a language that is different from the requested Services Language of the scheduled Interpreter. • Not billable if appointment is cancelled 24 hours or more prior to Appointment OR if an alternative Appointment time can be arranged prior to the original scheduled Appointment. • Not billable if one of the above conditions was found to be due to Contractor error following investigation by WorkSafeBC and the Contractor. • Cannot be billed concurrently with fee code **1139201** – Interpretation – Pre-scheduled Telephone Services	For Appointments under or equal to 2 hrs: cost of scheduled time $57.00/hr For Appointments over 2 hrs: 2 hrs + 50% of remaining scheduled time $57.00/hr	For Appointments under or equal to 2 hrs: cost of scheduled time **$59.00/hr** For Appointments over 2 hrs: 2 hrs + 50% of remaining scheduled time **$59.00/hr**
1251328	**Referral Fee - Pre-scheduled Videoconference Interpretation**	• Billable for Interpretation – Pre-scheduled Videoconference Services only in the following circumstances: - An Injured Worker is scheduled and does not attend the Appointment; - An Injured Worker arrives too late to complete the exam within the Appointment time; - The Appointment is cancelled (by either the Requestor or the Injured Worker) **within** 24 hours of the Appointment; or - The Injured Worker speaks a language that is different from the requested Services Language of the scheduled Interpreter.	For Appointments under or equal to 2 hrs: cost of scheduled time $75.00/hr For Appointments over 2 hrs: 2 hrs + 50% of remaining scheduled time $75.00/hr	For Appointments under or equal to 2 hrs: cost of scheduled time **$78.00/hr** For Appointments over 2 hrs: 2 hrs + 50% of remaining scheduled time **$78.00/hr**

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FEE SCHEDULE – INTERPRETATION & TRANSLATION SERVICES

Code	Service Description	Rules Applicable to Eligibility to Invoice Fee Code and Fee Code Included Items	September. 1, 2023 to August 31, 2024	September 1, 2024 to August 31, 2025
		• Not billable if appointment is cancelled 24 hours or more prior to Appointment OR if an alternative Appointment time can be arranged prior to the original scheduled Appointment. • Not billable if one of the above conditions was found to be due to Contractor error following investigation by WorkSafeBC and the Contractor. • Cannot be billed concurrently with fee code **1250048** Pre-scheduled Videoconference Interpretation services		
1139456	**Translation Services – Printed Material**	• Billable for Translation Services under section **Error! Reference source not found.**(a) of Schedule A. • Billable on a per word basis which includes all Services required to complete the Translation Services described in sections **Error! Reference source not found.** (a) and on the timeline set out in section **Error! Reference source not found.** of Schedule A and any required revisions. • Eligible to be invoiced when the Translated material is received by WorkSafeBC. • Contractor shall be entitled to invoice a minimum charge of 95 words.	**$0.47/word**	**$0.49/word**
1139458	**Translation Services – Printed Material (Urgent)**	• Billable for Translation Services under section **Error! Reference source not found.**(a) of Schedule A. • Billable on a per word basis which includes all Services required to complete the Translation Services described in section **Error! Reference source not found.** (a) and on the timeline set out in section **Error! Reference source not found.** of Schedule A and any required revisions. • Eligible to be invoiced when the Translated material is received by WorkSafeBC. • Contractor shall be entitled to invoice a minimum charge of 95 words.	**$0.68/word**	**$0.71/word**
1139457	**Translation – Additional Services**	• Billable for Translation Services under section **Error! Reference source not found.**(b) – (d) of Schedule A.	**$57.00/hr**	**$59.00/hr**

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		• Billable on an hourly basis or portion thereof to the nearest ¼ hour increment. • Includes all Services required to complete the Translation Services described in the appropriate subsection of section **Error! Reference source not found.**(b) – (d) and on the timeline set out in section **Error! Reference source not found.** of Schedule A.		
1139459	**Travel Time**	• Eligible to be invoiced for time spent travelling **one way only to** (not to and from) the Appointment site for Interpretation – In Person Services, where travel to the Appointment site from the point of departure is between 30-50 km (one way). • Billable on an hourly basis or portion thereof to the nearest ¼ hour increment. • Where the applicable Request for Services is for a Rare Language, or where the Appointment site is greater than 50 km away from the point of departure, Contractor may request express prior approval from the Board Officer for return travel time, and where approval is granted, the Contractor must document such approval for future reference/audit. • Mileage is not billable.	**$49.00/hr**	**$51.00/hr**
1139460	**Pre-Authorized Incidental Expenses**	• Eligible to be invoiced only where the Contractor has obtained prior approval from the Board Officer. • Contractor shall use separate line items for separate travel expenses, per date of service. • Includes parking fees only where free parking at the Appointment site is not available - pre-authorization in this case is not required. • Original receipts supporting the expenses must be stored and made available by the Contractor if requested by WorkSafeBC.	As pre-authorized by Board Officer	As pre-authorized by Board Officer

ADDITIONAL TERMS AND CONDITIONS

1. In this Schedule B, "**Price Increase by Canada-wide CPI**" means a fee increase by the prior calendar year's percentage change in the Canada-wide annual average consumer price index to a maximum of 4%.

2. Each fee code set out in the table above in this Schedule B which includes a Price Increase by Canada-wide CPI for the period from September 1, 2024 – August 31, 2025 will incur a Price Increase by Canada-wide CPI effective on September 1, 2024.

3. WorkSafeBC may, without obligation, increase any fee set out in this Schedule B at its discretion on 30 days' written notice to the Contractor which includes a revised Schedule B incorporating such increase.

4. Subject to the receipt of an invoice that complies with this Agreement, WorkSafeBC will reimburse the Contractor for expenses that are expressly authorized herein, actually incurred and without mark-up as set out in this Schedule. The Contractor agrees to minimize expenses where possible, including arranging appointments with Injured Workers located in the same region to maximize efficiency and minimize cost. The Contractor will allocate travel time equally among Injured Workers located in the same region and seen on the same day, where applicable.

5. WorkSafeBC shall not be responsible for travel time, costs or expenses incurred by the Contractor as a result of delays caused by weather or other unforeseen circumstances.