

Information Bulletin

September 4, 2017

Attention: Prosthetic Services Providers

Subject: Service Request and Billing Clarifications

The purpose of this bulletin is to outline service request and billing clarifications to minimize delays to your requests and/or payment. Please make sure this information is shared with your administrative staff who are involved with submission of requests and invoices.

1. Labour billed with Major Components:

- In the information bulletin dated May 10, 2017, we noted that additional Labour was not payable on replacements of new Major Components. After further consideration and discussion with POABC, WorkSafeBC agrees to pay Labour (fee code 1100581) on replacements of Major Components (fee code 1100588).
- Labour remains **not payable** for:
 - Replacement of Microprocessor or External Powered Components;
 - Procedures or services that already have an agreed upon **fixed** rate: e.g. Flexible Plastic Inner Interfaces (1100342); Anatomical Covers (1100339); Elevated Vacuum Procedures (1100363); etc.

2. Other billing considerations:

- The current fee schedule already includes higher, blended, basic procedure fees to eliminate additional charges for a carbon procedure. Therefore, additional carbon procedure fees are not payable.

- Where labour is allowed, each labour fee must be clearly indicated to match the applicable service, and not totalled into one single line item.
- The fee for a fixed rate item (i.e., any item that has a stated dollar amount) on the fee schedule cannot be adjusted.
- Product codes, if applicable, must be included in forms 83D18 and 83D19.
- Please ensure the following billing information is correct prior to submitting your invoice:
 - Fee codes
 - Rates (as per fee schedule only)
 - Number of units (quantity) – E.g. '2 hours of labour' are to be billed by entering "2" in the "Quantity" column, with fee code 1100581 – Labour.

Forms with incorrect or unclear information will result in delay of approval or payment.

If you have any questions related to this information, please feel free to contact us.

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