

Information Bulletin

July 6, 2020

Attention: Prosthetics Network

Subject: Revisions - Notification for Prosthetic Maintenance and Repair (form 83D18) & Reference Manual and Contract Reminders

Revisions - Notification for Prosthetic Maintenance and Repair (form 83D18) and Reference Manual

The **Notification for Prosthetic Maintenance and Repair (form 83D18)** has been revised and can be downloaded from our website [here](#).

The updated **83D18** form includes the addition of check boxes for socks and sleeves listed below that were effective as of January 31, 2020. Please download and use this revised 83D18 form for your future submissions.

- Socks (Fee code 1225985) – the Prosthetist may provide up to six socks, **per ply**, per six months as required without preauthorization, but with written notification to WorkSafeBC. Additional quantities may be requested if indicated and provided with preauthorization from the Board Officer.
- Sleeves (Fee Code 1225986) - the Prosthetist may provide up to six sleeves every six months as indicated without pre-authorization, but with written notification to WorkSafeBC. Additional quantities may be requested if indicated and provided with pre-authorization from the Board Officer.
- Fees for the above will be calculated using the current Girling Formula.

The **Reference Manual** enclosed was updated to include these new fee codes in sections *Reporting Requirements / Forms* and *Appendix F*. Please note that additional changes in the Reference Manual include sections that were added (*Primary Contract Roles* and *Site Visits*) and sections that were updated (*Threat Management Procedures*, *Communications Regarding Exceptions*, and *Incident Reporting*).

Contract Reminders

- When submitting your pre-authorization requests, please ensure to **complete all fields** on the Form 83D19 including but not limited to the injured worker's occupation, injured worker's weight, date of last prosthesis and date of last repairs in order to reduce delays.

- Notification for Prosthetic Maintenance and Repair (83D18) should only be used for services and specific fee codes listed below in the Reference Manual on pages 6 & 7.
 - **Minor repairs or maintenance** are considered those Services that require one or more of **only** the following fee codes. Repairs or Services pertaining to fee codes other than or in addition to those noted below must be pre-approved by submitting Form 83D19.
 - *Fee code 1100589 – Materials / Minor Components*
 - *Fee Code 1100581 – Labour (actual repair time to the nearest ¼ hour unit)*
 - *Fee Code 1193472 – Shipping costs (of supplies or the repair to worker)*
 - **Consumables** (include pins, prosthetic lotions, lubricants, and hygienic items)– *Fee code 1100590*
 - **Socks** - *Fee code 1225985*
 - **Sleeves** – *Fee code 1225986*

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