

# Information Bulletin

August 28, 2017

## Attention: Physiotherapy Services Providers

### Subject: Physiotherapy Services Request for Proposals (RFP)

Further to the July 7, 2017, information bulletin: [2017-38 PT: Physiotherapy Agreement Expiration and Procurement](#), in which we informed you that we were finalizing the new procurement process and contract, we would like to now inform you of our schedule and outline our approach.

#### Schedule

DESCRIPTION	DATE
RFP Issue Date	August 30, 2017
Registration deadline for RFP Information Session	September 8, 2017
RFP Information Session (optional)	September 12, 2017
Submission Response Deadline	September 29, 2017
Review and Evaluation of Submissions	October 2017
Estimated Date of Notification of Submission Results	Mid-November 2017
Expiry Date of current Agreement	November 30, 2017
Effective Date of new Agreement	December 1, 2017

#### Contracting Approach

The approach WorkSafeBC will be taking through the forthcoming process is as follows:

- 1) WorkSafeBC's intention is to only contract with clinics and not individual physical therapists
- 2) Successful clinics will be allowed to subcontract services to any qualified physical therapists
- 3) These qualified physical therapists will not require an individual contract with WorkSafeBC

- 4) Upon completion of the process WorkSafeBC will post a list of qualified clinics allowing independent physical therapists the opportunity to identify which clinics they can deliver WorkSafeBC-related services through
- 5) Transition period: any injured workers being treated by independent physical therapists (who currently have an individual contract with WorkSafeBC) may continue to be treated until discharged or until March 31, 2018, whichever occurs first. **Any new workers assessed on, or after, December 1, 2017, must be treated under the new clinic contract and not the current contract held by the individual physical therapists.**

The above approach will remove the necessity for individual physical therapists to have to comply with certain mandatory requirements such as WorkSafeBC Personal Optional Protection coverage in the new contract. Instead, these mandatory requirements will be managed by the successful clinics. This approach will eliminate the administrative burden on qualified physical therapists if they decide to change, or add, clinics they wish to sub-contract with.

To clarify: **individual physical therapists should not respond to this RFP unless they own or operate a physiotherapy facility. However, if they wish to continue to treat Injured Workers beyond March 31, 2018, they must sub-contract with a WorkSafeBC qualified clinics in order to do so.**

### **New Contract**

As part of our internal process, to prepare for the new contract, we have reviewed and streamlined the contract document itself. To this end, we hope you will find the new contract is:

- 1) clearer in definition of expectations
- 2) less repetitive and ambiguous
- 3) The new contract also includes process changes around:
  - initial assessment/secondary assessment
  - trigger of post-surgical treatment block
  - extension request process
  - payment structure of the extension request reports/blocks

The new contract reflects changes, including those described above, and carries forward the intent of the current contract.

The RFP will be posted on Bonfire, an e-bidding tool, and WorkSafeBC will only accept responses for the RFP that are submitted electronically through the Bonfire website. Printed (hard copy), fax and/or email submissions will NOT be accepted.

The RFP posting notification, including information session details, will be posted on [www.worksafebc.com](http://www.worksafebc.com) and [www.bcbid.gov.bc.ca](http://www.bcbid.gov.bc.ca). You may subscribe at either or both websites to receive automated email notification for this and future Bid Opportunity Notifications for all categories of goods and services of interest.

WorkSafeBC is holding an RFP Information Session on September 12, 2017. The RFP Information Session will include:

- 1) An overview of the services required
- 2) A general overview of the RFP process and what is expected in an RFP submission
- 3) An overview of the Bonfire submission process
- 4) An overview of the contract and key changes from the current contract

Attendance at the RFP Information Session is not mandatory. RFP Information Session presentation slides will be posted in an addendum to the RFP subsequent to the RFP Information Session.

We would also like to inform you, once the RFP is publicly posted, all communication relating to the process should be in keeping with the protocols outlined within the RFP document. As such, the contact for this process will be:

Matilda Groom, Procurement Analyst  
Purchasing Services  
Email: [CRCPurchasing@worksafebc.com](mailto:CRCPurchasing@worksafebc.com)

For more information about other health care programs at WorkSafeBC, visit us online at <https://www.worksafebc.com/en/health-care-providers>