

Information Bulletin

October 1, 2021

Attention: Return to Work Support Services (RTWSS) Providers

Subject: New Contract Start

We would like to take this opportunity to welcome new and returning providers to the RTWSS network.

Process for requesting a Multiple Job Match uplift fee

In consideration of Job Demands Analysis and Cognitive Job Demands Analysis requests for a review of multiple occupations, providers may request approval for a Multiple Job Match uplift fee. This fee is payable for each additional job reviewed and reported on as a part of either a JDA or a Cognitive JDA. A separate analysis and job match chart must be included in the JDA or Cognitive JDA report for each occupation and occupations must have distinctly different demands to be eligible for this fee.

Multiple Job Match requests must be proposed to the RTWSS Quality Assurance Supervisor and Program Manager for review and approval. Please use the [Multiple Job Match Request Form](#) to submit these requests, including a brief summary of factors contributing to the complexity of the referral, as well as the occupations requiring review.

Staffing lists

We are requesting all providers to submit a staffing list for each service location. Please find attached a copy of the RTWSS staff list.

If you have already submitted your staff list, thank you. If you have not please do so as soon as possible, and submit it to both Health Care Programs at hcsinqu@worksafebc.com, and the Program Manager, Carly Higgon at carly.higgon@worksafebc.com.

Ergonomic Assessments

We are excited to have added the ergonomic assessment service to the RTWSS contract. As a reminder all Occupational Therapists are eligible to complete this service without additional approval.

If your company has Kinesiologists or Physiotherapists who are interested and experienced in providing ergonomic assessments, we ask that you provide the following to Health Care Programs for review:

- The names and dates of any professional development courses that have been completed by the proposed Practitioner which specifically pertain to Ergonomics; and
- The approximate number of ergonomic assessments that have been completed by the proposed Practitioner in the past three years.

Once again welcome to the RTWSS network.

Please don't hesitate to reach out to us if you have any questions.

Contact us

Carly Higgon

Program Manager

Health Care Programs

604.231.8607

1.866.244.6404 press 2

carly.higgon@worksafebc.com

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