

Classification unit description

Courier or Local Delivery Services (not elsewhere specified)	Sector: Transportation and Warehousing
	Sub-sector: Transportation and Related Services
Classification Unit: 732011	

Introduction to classification units

We group all firms into classification units based on the products produced, the services provided, and the processes, technology, or materials used. The base premium rate reflects the cost of compensation and prevention in the classification unit.

This classification unit description provides an overview of the classification unit for general guidance only. Firms are classified based on this, our classification policies, Rate and Classification List, and other relevant classification unit descriptions. The items listed below are examples only; they are intended to be illustrative (not exhaustive). Every example may not apply to every firm in the classification unit.

Description This classification unit covers firms that provide courier and local delivery service of goods such as documents, parcels, packages, and take-out food delivery.

Transport Here are some examples of goods that firms in this classification unit transport:

Documents	Packages
Parcels	Take-out food delivery

Supporting activities Firms in this classification unit may engage in additional activities that support their business undertaking. These activities include finance and administrative support and may also include:

Dispatch department	Warehousing
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Equipment Here are some examples of equipment that firms in this classification unit use:

Bicycle	Car
Plane	Small van
Truck (up to 7,257 kg GVWR)	

Occupations Here are some examples of key workers in this classification unit:

Dispatcher	Driver
Messenger	Pilot

General information Where "not elsewhere specified" is indicated in the Classification Unit (CU) title, please note that the CU is intended to represent business activities that are not appropriately represented elsewhere in the classification system. It recognizes that the current collection of CU descriptions are not exhaustive and that product or service type; processes or equipment; and industry competition must also be considered when determining a best industry fit.

The following three criteria are used to distinguish courier and delivery firms from trucking firms for the purpose of assigning a classification unit. Each measure is taken into consideration and then weighed together to determine the appropriate CU.

1) Gross Vehicle Weighting (GVWR): This refers to the weight a vehicle is designed to carry, and the corresponding figure can always be found on the driver-side door post. A GVWR of 7,257 kg acts as a benchmark between the two industries. Generally, the heavier the GVWR, the greater the indication toward trucking and vice versa.

2) Weight of Goods carried: The weight standard for the courier industry remains a "150 lb." measure on any single item. The carrying or hauling of palletized and/or bundled goods indicates an activity associated with a trucking operation.

3) Driver's License Class: All B.C. drivers carry a standard Class 5 driver's license allowing them to operate two-axle motor vehicles (e.g. cars, light trucks, vans). Professional drivers may possess a Class 3 license which allows them to operate a vehicle with more than two axles (e.g. dump truck, bus). The Class 1 license, the highest level, allows a driver to operate semi-trailer trucks. Trucking firms are more inclined to hire drivers with Class 1 or 3 licenses; while courier firms will employ Class 5 drivers.

Some delivery firms use more than one transportation mode (e.g. air, rail, truck). In these cases, classification will be assigned according to the mode used for delivery to the final destination.

When to contact us

Firms in this classification unit may also occasionally engage in other business activities. However, if they have a significant presence in any of the following industries, it may make sense for them to be assigned to another classification unit.

- 1) hauling freight or cartage (see CU 732019);
- 2) newspaper, magazine, or flyer distribution or delivering mail on behalf of Canada Post (see CU 732031);
- 3) loading or unloading goods (see CU 732023);
- 4) moving and storage (see CU 732030);
- 5) providing pilot car services (see CU 732032); or
- 6) auto parts supply (see CU 741027).

Please contact us if you have any questions about this or anything else related to this classification unit description.

Base premium rates

2017: 3.25% (or \$3.25 per \$100) of assessable payroll
2016: 2.76% (or \$2.76 per \$100) of assessable payroll
2015: 2.60% (or \$2.60 per \$100) of assessable payroll