

# Information Bulletin

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August 21, 2023

## **Attention: Home Care Services Providers**

**Subjects: RFP Posted, Fee Schedule Increases including Increase in Nursing Services Visit Minimum, Updated Reference Manual, Reporting/Billing Reminder, and Contract Amendments**

### **Request for Proposal has been posted**

We would like to inform you that the Home Care Services Underserved Areas RFP is now posted on [BC Bid](#), where you can find more information and a complete up-to-date list of all current open areas.

As a reminder, note that this is for your information purposes only. Current contracted Home Care Services Providers in their respective Service Region(s)/Location Code(s) are not required to complete this RFP unless you are responding for an additional Service Region(s)/Location Code(s) for which you are not already contracted.

### **Schedule B Fee increases and updated Reference Manual**

We are pleased to share the Schedule B Fee increases as outlined in your Home Care Services Renewal and Amendment agreement.

Along with the fee increases, please be advised that we have also increased the minimum nursing services visit from 1 hour to 2 hours, effective September 1, 2023. This applies to RN/RPN services and LPN services.

You can find further details regarding this change in the updated Reference Manual attached. Please note that we are sending this Reference Manual to you early, but it takes effect the same time as the Fee Schedule changes; no sooner than September 1, 2023.

### **Reporting/Billing Reminder**

Please be reminded to ensure that service visit minimums are documented in your reports, included with the service hours, to reflect and match billing hours.

- For example, if an injured worker receives approximately an hour and a half of HCA services in the morning and evening, the total hours stated within your report should be 4 hours per day (2 hour HCA minimum for the AM + 2 hour HCA minimum for the PM).

To avoid overpayment recoveries, ensure that reports remain up to date with the approved services being provided and that billings remain consistent with the hours stated within your reports.

## Contract Amendments

For Contractors who received the contract #64000 Home Care Services Renewal and Amendment Agreement, you will see shortly that a second Amendment Agreement will be sent to you. Therefore, you will need to sign two documents: the Renewal and Amendment Agreement previously sent, and this new Amendment Agreement. The second document sent in such quick succession is due to a few minor changes and corrections. This does not affect Contractors receiving the contract #90369, nor contracts #66048.

## Contact us

For all inquiries, comments or concerns, please email our shared mailbox at [homecareservices@worksafebc.com](mailto:homecareservices@worksafebc.com)

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