

2010/07/20-06

THE WORKERS' COMPENSATION BOARD OF BRITISH COLUMBIA
RESOLUTIONS OF THE BOARD OF DIRECTORS

Re: Housekeeping Changes to Policy Documents

WHEREAS:

Pursuant to section 82 of the Workers Compensation Act, RSBC 1996, Chapter 492 and amendments thereto (Act), the Board of Directors (BOD) must set and revise as necessary the policies of the Workers' Compensation Board (Board), including policies respecting compensation, assessment, rehabilitation, and occupational health and safety;

AND WHEREAS:

The policies of the Board of Directors include the Rehabilitation Services and Claims Manual Volumes I and II, the Assessment Manual, the Prevention Manual and the Classification and Rate List;

AND WHEREAS:

Pursuant to section 82 of the Act, the BOD may delegate in writing a power or duty of the BOD to the president of the Board or another officer of the Board, and may impose limitations or conditions on the delegate's exercise of power or performance of duty;

AND WHEREAS:

On December 9, 2004, the BOD delegated authority to the Vice-President, Policy and Research Division (PRD) to make housekeeping amendments to the Board's policy documents;

AND WHEREAS:

The title of the Vice-President, PRD has now changed to Senior Vice-President, Corporate Affairs;

THE BOARD OF DIRECTORS RESOLVES THAT:

1. The Senior Vice-President, Corporate Affairs, is authorized to make changes of the type listed below to the BOD's published policy documents:
 - (a) Changes to the non-policy parts of the policy documents, for example, title pages, pages explaining how the policies are organized, indexes and table of contents;
 - (b) Grammatical or style changes that do not affect meaning;
 - (c) Changes to titles of Board staff, sections, departments or divisions where the change only affects internal operations and does not impact worker or employer rights or responsibilities;
 - (d) Changes in titles of persons or things, or of wording from sources outside the control of the Board where there is no change in the substance of the applicable law or policy;
 - (e) Consequential changes that are clearly contemplated by decisions of the BOD; and
 - (f) Changes that record decisions already made by the BOD or other authorized person, or are the automatic result of a formula in the *Act* or policy.
2. The Senior Vice-President, Corporate Affairs, is not required to provide advance notice of housekeeping amendments to the Board's Policy and Practice Consultative Committee.
3. The Senior Vice-President, Corporate Affairs, must report any exercise of this authority in the regular report of the Senior Vice-President to the BOD.

DATED at Richmond, British Columbia, July 20, 2010.

By the Workers' Compensation Board

**GEORGE MORFITT, FCA
CHAIR, BOARD OF DIRECTORS**