

APPROVED AMENDMENTS TO
OCCUPATIONAL ENVIRONMENT REQUIREMENTS
IN THE OCCUPATIONAL HEALTH AND SAFETY REGULATION

PART 4: GENERAL CONDITIONS

OCCUPATIONAL ENVIRONMENT REQUIREMENTS

Definitions	4.84	<p>In sections 4.84 to 4.106 (the Occupational Environment Requirements), unless the context otherwise requires:</p> <p><i>"factory"</i> means a building, premises, workshop, structure, room or place where</p> <p>(a) any manufacturing process or assembling in connection with the manufacturing of products is carried on,</p> <p>(b) thermal, hydraulic, electrical or other form of energy or power is used to move or work any machinery or device in the preparing, inspecting, manufacturing or finishing, or in a process incidental to the preparing, inspecting, manufacturing or finishing of a product or is used to aid the manufacturing carried on there, or</p> <p>(c) manual labour is performed by way of trade or for purposes of gain in or incidental to the making of a product, or the altering, repairing, ornamenting, finishing, storing, cleaning, washing or adapting for sale of a product, and includes a facility used for the maintenance of aircraft, locomotives and motor vehicles;</p> <p><i>"industrial establishment"</i> means a factory, office or shop, but does not include a private house, or place used as a dwelling unless it is in a class specified by regulation to be a factory, office or shop;</p> <p><i>"office"</i> includes a building occupied and used for office purposes or that part of a building occupied and used for office purposes;</p> <p><i>"shop"</i> means a place where</p> <p>(a) goods are handled or exposed or offered for sale, or</p> <p>(b) services are offered for sale.</p>
Application	4.85	<p>(1) Sections 4.86 to 4.106 apply to a factory, office, and shop.</p> <p>(2) Any provision may be general or particular in its application.</p>
		General Requirements
Owner responsibility	4.86	<p>Every person in possession of an industrial establishment, or part of one, other than the owner, is jointly responsible with the owner for anything that the owner is required to do under the Occupational Environment Requirements if that thing is the obligation of the person in possession to do under the agreement for possession.</p>
Approval of board	4.87	<p>Every factory, office and shop, or part thereof, for which no specific provision is made in Part 3 of the <i>Workers Compensation Act</i> or the Occupational Environment Requirements may be subject to the approval of the board.</p>
Officer not liable	4.88	<p>No action or other proceeding for damages lies against an officer for an act done or omitted to be done by the officer in good faith in the execution or intended execution of any power or duty under Part 3 of the <i>Workers Compensation Act</i> or the Occupational Environment Requirements.</p>

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Lunchrooms

General requirements

4.89 A lunchroom must be a self-contained room and be equipped in conformance with the Occupational Environment Requirements.

Specific requirements

4.90 (1) The following minimum floor area per person, based on the maximum number of persons working on a shift at any one time, is required for the seating area of a lunchroom:

No. of persons	Floor area per person	
	In sq metres	In sq feet
25 and fewer	1.1 (minimum 5.6 sq m)	12 (minimum 60 sq ft)
26 to 74	.93	10
75 to 149	.65	7
150 to 499	.56	6
500 and more	.47	5

- (2) The floor of a lunchroom must be impervious to water.
- (3) The ceiling and walls of a lunchroom must be of a material that can be easily cleaned and kept clean, and must have a light coloured washable surface.
- (4) A lunchroom must not contain an exit leading into a washroom.
- (5) The window area of a lunchroom must be equivalent to at least 10% of the floor area and windows fitted to open must be equivalent to at least 5% of the floor area, unless adequate mechanical ventilation exhausted to the outdoors provides a minimum of 6 air changes per hour, or unless an officer directs otherwise.
- (6) A 2 compartment sink must be provided and it must be connected to a source of hot and cold water, unless an officer directs otherwise.
- (7) An enclosed cupboard must be provided for food, dishes and utensils.
- (8) Tables with impervious top surfaces and chairs equipped with back rests must be provided.
- (9) Appliances for heating or cooling of drinks and food must be provided, if an officer so directs.
- (10) Suitable dishes and utensils in sufficient quantity must be provided if an officer so directs.
- (11) Sufficient receptacles with self-closing lids must be
 - (a) provided,
 - (b) used by the workers for the disposal of all waste food and paper, and
 - (c) maintained in a clean and sanitary condition and be emptied daily.
- (12) The storage of clothing and other articles in a lunchroom is not permitted.

Provision of suitable room

4.91 An employer must, if an officer so directs in writing, provide a room together with the necessary equipment, in a shop or in proximity to it, for use as a

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OCCUPATIONAL ENVIRONMENT REQUIREMENTS
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Storage prohibited

~~4.104 The storage of clothing or other articles in an office washroom or shop washroom is not permitted.~~

Washroom facilities

- 4.85 (1) Except as provided by subsection (2), the employer must ensure that a sufficient number of plumbed washroom facilities are readily available for workers.
- (2) If plumbed washroom facilities cannot be provided because of the nature of the workplace or the nature of the work in which the worker is involved, the employer must
- (a) provide access to portable washroom and hand-washing facilities, or
 - (b) make such other reasonable arrangements to accommodate workers as the circumstances allow, if access to portable washroom and hand-washing facilities cannot be provided.
- (3) If washroom facilities are provided they must be
- (a) maintained in proper working order,
 - (b) kept clean and sanitary, and
 - (c) provided with the supplies necessary for their use.

Facilities in hazardous environments

- ~~4.101 (1) In any factory where a worker may be exposed to toxic, noxious, irritating or infectious material or gases, or extremes of temperatures or humidity, an employer must, without delay, upon being required to do so by an officer in writing, provide and maintain~~
- ~~(a) showers with sufficient hot and cold water,~~
 - ~~(b) clothing storage facilities for working clothes to be located adjacent to the shower area,~~
 - ~~(c) clothing storage facilities for the worker's street clothes,~~
 - ~~(d) individual lockers for the storage of working clothing and street clothing in the respective clothing storage rooms,~~
 - ~~(e) such laundering facilities, laundering services and supplies as the officer requires, and~~
 - ~~(f) for the use of workers required to shower, a convenient and sufficient supply of individual clean bath towels, and soap.~~
- ~~(2) If an officer so directs, an employer must require workers described in subsection (1) to~~
- ~~(a) shower before leaving the factory at the end of each shift,~~
 - ~~(b) leave contaminated work clothing in the designated storage area, and~~
 - ~~(c) dress in the clean clothes storage area.~~

Authority to vary

- ~~4.102 An officer may, in written direction to an employer, vary, add to or alter in any way the requirements of section 4.101 to include~~
- ~~(a) the number and type of showers to be provided,~~
 - ~~(b) the physical arrangement of showers, washrooms and locker rooms,~~

**APPROVED AMENDMENTS TO
OCCUPATIONAL ENVIRONMENT REQUIREMENTS
IN THE OCCUPATIONAL HEALTH AND SAFETY REGULATION**

- ~~(c) the construction standards and finishes of showers and locker rooms,~~
- ~~(d) the heating, ventilation and air velocities in such facilities,~~
- ~~(e) the responsibility for the supply of laundry services and clothing, and~~
- ~~(f) any other matter which may add to the effectiveness of such facilities.~~

Clothing

- | | | |
|-----------------------------------|--------------|--|
| Storage of street clothing | 4.105 | An employer in charge of an office or shop must provide suitable accommodation for clothing not worn by workers during working hours if an officer so directs. |
| Changing facilities | 4.106 | <p>(1) An officer may require that suitable accommodation be provided by an employer in a factory for</p> <ul style="list-style-type: none">(a) clothing not worn by workers during working hours, and(b) work clothes which must be dried or be cleaned or be kept separate from street clothes due to the presence of poisonous, infectious or irritating materials. <p>(2) Subsection (1) may be complied with by providing in factories lockers in the working area, or in a separate room or adjacent to the washroom, and the room or the lockers or both must be ventilated and heated as required by the officer, except that if clothes are stored in a separate room, lockers may not be required.</p> <p>(3) If an officer so directs, an employer in a factory or shop may be required to provide a workers' dressing room, or individual lockers, or both.</p> |
| Change areas | 4.86 | If the employer requires the worker to change into protective work clothing at the workplace, the employer must ensure that adequate change areas are provided. |
| Unsafe water | 4.87 | The employer must display at every plumbed non-potable water source from which a person might reasonably believe he or she can safely drink, a notice that the water is unfit for human consumption. |