

WorkSafeBC's business-to-business service

Electronic transmission of Employer's Report of Injury (Form 7)

To help employers do business with WorkSafeBC more quickly and easily, WorkSafeBC offers an online business-to-business (B2B) service tailored to their needs. Employers who have their own Claim Management, Human Resources, or Health and Safety software can use this service to transmit the **Employer's Report of Injury or Occupational Disease (Form 7)** to WorkSafeBC electronically. It uses **XML** for the data format and **web services** for the transmission of information — both of which are industry standards for electronic communication between organizations.

About the technical specification

Background: WorkSafeBC has developed a technical specification that describes how to develop and upgrade applications to enable submissions of **Form 7** to WorkSafeBC using B2B services. The specification — tailored to various partners such as software developers, vendors and IT Departments — lists the required fields, data format, editing, and data transmission protocol.

Documentation: To view the complete technical specifications, visit www.worksafebc.com/online_services/web_services/default.asp and select **Technical specifications for employers submitting incident and injury data**.

Getting started: To perform IT development using WorkSafeBC's technical specification, partners must register for the web service and conduct a thorough testing process. Partners must also agree to a "Statement of expectation" so that WorkSafeBC can assist them with their objectives and provide support during the development process.

For more information on how to get started, or to register and begin development, please contact **Petra Eberl**, WorkSafeBC's Employer Online Solutions, at 604-244-6258, or e-mail onlineservices@worksafebc.com.

Features

Employer's report of injury or occupational disease: The technical specification outlines all information required for employers to complete Form 7 electronically.



Employer-related codes: For ease of use, firm-related information is available to each employer, (e.g. the employer's operating location code(s), industry classification codes, and their effective dates required for reporting purposes). These can be accessed through the web service.

System codes: For easy reference, code categories, as well as the values and descriptions necessary to complete the report, are also available through the web service.

Submission status: The claim number and status associated with the submission of a report are available through a web service request.

Security: Only partners registered with WorkSafeBC for this B2B service have access to it.

Details included in the Technical Specifications document:

Overview: General information about the legal requirement for employers to report injuries and incidents to WorkSafeBC and background on the creation of the web service.

Technical web service requirements: Overview of the web service technology and actual specifications from which a partner application can be built to communicate with the web service. The specification provides an overview of the services available, security, packaging, protocol, and information specifications for each service, including error handling.

Overview of development and implementation process: Processes to connect to the web service, including a review of reporting requirements, security issues, client validation, support resources, and the testing and production environment.

Appendices: Development resources such as case diagrams, the field list, full text of all the schemas, sample SOAP messages, listings of figures and tables, glossary, and an index.

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