

INFORMATION BULLETIN

Hospital Providers

June 27, 2011

Submission of blank or incomplete Form 6 or Form 8

#2011 – 35

Effective immediately: Please refrain from submitting a blank or incomplete Form 6 or Form 8 to WorkSafeBC.

It has come to our attention that hospitals are continuing to submit Form 6 (*Application for Compensation and Report of Injury or Occupational Disease*) in a blank or incomplete state, and/or Form 8 (*Physician's Report*) in a blank or incomplete state to WorkSafeBC (e.g., with only the worker's and/or employer's information and date of service).

A blank or incomplete Form 6 or Form 8 will not initiate a claim or facilitate payment in any circumstance, even when submitted along with other reports (e.g., ER report), and therefore may result in various delays including payment. Please be advised that no further action is taken by WorkSafeBC to notify any parties when a blank or incomplete Form 6 or Form 8 is received.

To initiate a claim, it is recommended that hospitals should encourage the worker to file a claim either via:

1. Teleclaim by calling **1 888 WORKERS (967-5377)**, or
2. Faxing a completed Form 6 to **1 888 922-8807**.

Alternatively, the ER physician should complete **ALL sections** on a Form 8 and fax it to **1 888 922-8807**.

Please do not hesitate to contact us if you have any questions or concerns.