

A CAREER
EMBRACING

WORK FAMILY



BUSINESS ANALYST

Based within our Service Design Department, you'll be responsible for leading business process reengineering projects, participating in business rule development, conducting business analysis and evaluation, and acting as a liaison with local support individuals and groups regarding business process and system issues. **This is a business-oriented position with minimal focus on information technology development.**

As a qualified candidate, you'll possess:

- A master's degree in business administration, and 3 – 6 years of recent related experience, or:
- An equivalent combination of education, training, and experience

You'll also bring to this key role the ability to:

- Gather business requirements through interviewing subject-matter experts (SMEs), evaluate current business processes, identify opportunities, and provide recommendations for changes to business processes using established methodology
- Produce and maintain documentation, including process flowcharts and business rules, process enhancement documentation, and business requirement specifications
- Independently plan, prioritize, and coordinate complex and concurrent activities to meet deadlines in a constantly changing environment

- Manage projects from inception to conclusion
- Present analysis results to various groups and individuals, including senior management
- Exercise sound judgment and make appropriate recommendations

Balance and wellness. As a leader in promoting healthy and safe workplaces, WorkSafeBC believes the health and wellness of our employees depends on a solid work-life balance. As a member of our staff, you'll have access to services that can help you get the most out of work... and life.

- **Health and fitness:** We offer many ways for you to keep healthy and fit. Our Richmond office includes a fitness program offering equipment and classes, and staff outside Richmond is reimbursed the cost of gym memberships.
- **Self-funded leave:** Contribute 20 percent of your salary annually for four years, then take the fifth year off and use your accumulated funds.
- **Earned Time Off:** Start with three weeks vacation, plus the ability to add another 13 days off.
- **Care and nurturing:** Take leave in one or more periods to a maximum of five years for the care and nurturing of your children.

More information on this position and information on how to apply is available at www.worksafebc.com/careers.

OPPORTUNITIES AT worksafebc.com

WORK SAFE BC

WORKING TO MAKE A DIFFERENCE