

A CAREER BALANCING

WORK LIFE



SENIOR BUSINESS PROCESS ADVISOR

The senior business process advisor provides confidential advice and guidance to senior management on operations, strategic initiatives, business process improvement projects, outcomes and implementation plans for business process change initiatives. Through research, business knowledge and business process improvement expertise, the senior business process advisor guides senior management in decision making, problem solving and direction. This position determines business process improvement opportunities that will increase operational effectiveness and strengthen business processes.

As a qualified candidate, you're able to:

- Gather and analyze information, anticipate and recognize problems and opportunities, create and evaluate alternatives, engage in continuous assessment and improvement to develop solutions, and make appropriate decisions regarding processes, while exercising financial prudence, confidentiality and discretion
- Plan and schedule work, develop realistic action plans and manage time effectively, often while having to be sensitive to other priorities, time constraints, resource availability and confidentiality
- Read and comprehend financial policy and technical documents, analyze facts and make impartial, systematic, well-reasoned recommendations
- Anticipate and plan for future requirements of the organization and stakeholders as well as evaluate new technologies which may assist in meeting those future requirements

You possess the following experience and educational background:

- A Masters Degree or designation in a related field and three to six years related experience, or an equivalent combination of education, training, and experience

- Working knowledge of business management principles and practices
- Working knowledge of Six Sigma, LEAN or business process improvement techniques
- Working knowledge of process mapping techniques
- General knowledge of a unionized environment and the administration of a Collective Agreement

Balance and wellness

As a leader in promoting healthy and safe workplaces, WorkSafeBC believes the health and wellness of our employees depends on a solid work-life balance. As a member of our staff, you'll have access to services that can help you get the most out of work... and life.

- **Health and fitness:** We offer many ways for you to keep healthy and fit. Our Richmond office includes a fitness program offering equipment and classes, and staff outside Richmond is reimbursed the cost of gym memberships.
- **Self-funded leave:** Contribute 20 percent of your salary annually for four years, then take the fifth year off and use your accumulated funds.
- **Care and nurturing:** Take an unpaid leave of absence for the care and nurturing of your children.

More information on this position and information on how to apply is available at www.worksafebc.com/careers.