

A CAREER BALANCING

WORK LIFE



FACILITIES OPERATIONS MANAGER

As a Facilities Operations Manager, you will be responsible for the coordination of planning, designing, constructing, leasing, and managing staff-occupied buildings and their systems, equipment, and furniture. You will communicate effectively and provide leadership and management to internal and external professionals in the areas of: real estate, planning and project management, operations and maintenance, human and environmental factors, finance, quality assessment, innovation, and technology. You will also be responsible for leading work teams in the analysis of client requirements, planning and design, budgeting, selecting consultants, tender preparation, construction, and contract administration.

As a qualified candidate, you're able to:

- Demonstrated leadership skills, effective analytical and problem solving abilities, and the ability to manage and direct staff effectively
- The ability to exceed our customers' expectations by delivering projects on time and on budget

You possess the following qualifications:

- A degree, and/or professional designation in facilities management (FMP, CFM, BID, MAIBC or P.Eng) is highly desirable
- A minimum of five years progressive management experience, with evidence of operation excellence and innovation in a facilities environment

- Knowledge of architectural, electrical, and mechanical building system codes, standards, and regulations
- A proven record of the successful delivery of work space and construction projects
- Experience in project management, estimating, scheduling, and cost control is considered an asset

Balance and wellness. As a leader in promoting healthy and safe workplaces, WorkSafeBC believes the health and wellness of our employees depends on a solid work-life balance. As a member of our staff, you'll have access to services that can help you get the most out of work... and life.

- **Health and fitness:** We offer many ways for you to keep healthy and fit. Our Richmond office includes a fitness program offering equipment and classes, and staff outside Richmond is reimbursed the cost of gym memberships.
- **Self-funded leave:** Contribute 20 percent of your salary annually for four years, then take the fifth year off and use your accumulated funds.
- **Earned Time Off:** Start with three weeks vacation, plus the ability to add another 13 days off.
- **Care and nurturing:** Take an unpaid leave of absence for the care and nurturing of your children.

More information on this position and information on how to apply is available at www.worksafebc.com/careers.

OPPORTUNITIES AT [worksafebc.com](http://www.worksafebc.com)

WORK SAFE BC

WORKING TO MAKE A DIFFERENCE