# Managing risks in manufacturing workplaces:Assessing risks — Hand tools

For information and resources on this topic, see the [Hand tools](https://www.worksafebc.com/en/health-safety/tools-machinery-equipment/hand-tools) page on worksafebc.com. For assistance using this questionnaire, see [How to use the self-evaluation tool](https://www.worksafebc.com/en/resources/health-safety/information-sheets/managing-risks-manufacturing-how-to-use-self-evaluation).

Hand tools

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| 1. Have you conducted a risk assessment for the hand tools your workers use?

[ ]  Yes [ ]  No Describe how you carried out this assessment:      |
| 1. Are sharp-edged tools (knives, shears, hand saws, etc.) used?

[ ]  Yes [ ]  No [ ]  N/A Description (where applicable):      |
| 1. Do workers use hand tools that could crush fingers and hands?

[ ]  Yes [ ]  No [ ]  N/A Description (where applicable):      |
| 1. Describe how workers are protected from injury from hand tools.

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| 1. Have sharp-edged tools been equipped with safeguards to minimize exposure to the cutting edge?

[ ]  Yes [ ]  No [ ]  N/A Description (where applicable):      |
| 1. Have you considered alternative methods, devices, or processes to protect workers from cutting or crushing injuries?

[ ]  Yes [ ]  No [ ]  N/A Description (where applicable):      |
| 1. How are hand tools maintained to ensure proper functioning?

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**Action plan for hand tools**

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| For question      , plans and actions needed to improve existing approach:      |
| Who will carry out the action:      | Due date (yyyy-mm-dd):      | Date completed (yyyy-mm-dd):      |
| Effectiveness of the improvement actions taken:      |
| For question      , plans and actions needed to improve existing approach:      |
| Who will carry out the action:      | Due date (yyyy-mm-dd):      | Date completed (yyyy-mm-dd):      |
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| Effectiveness of the improvement actions taken:      |